

Locals 302 and 612 of the International Union of Operating Engineers Trust Funds

2815 2nd Avenue, Suite 300 • P.O. Box 34203 • Seattle, Washington 98124
Phone (206) 441-7314 or (877) 441-1212 • Fax (206) 505-9727 • Website: www.engineerstrust.com

Administered by
Welfare & Pension Administration Service, Inc.

December 6, 2016

**TO: All Active and COBRA Eligible Participants
Locals 302 and 612 of the I.U.O.E.
Construction Industry Health and Security Fund**

RE: Dependent Eligibility and Verification Audit – Final Notice

IMMEDIATE ACTION REQUIRED

You are receiving this final notice because the Administration Office has not received your completed Information Verification Form and supporting documents as requested on September 15, 2016.

As you were previously notified, the Administration Office is verifying all dependents enrolled in the Locals 302 and 612 of the International Union of Operating Engineers Construction Industry Health and Security Fund (“Trust”) meet the definition of an eligible dependent as requested by the Trust.

The Trust has requested this Verification Audit to control healthcare plan costs and prevent fraudulent claims from being paid in error. This Verification Audit will also help the Trust obtain member and dependent social security numbers in order to satisfy IRS regulations for Affordable Care Act reporting.

You are required to provide documentation verifying your dependent’s eligibility and relationship to you, the participant. Acceptable forms of documentation might include: marriage certificates, birth certificates, adoption decrees, legal guardianship orders, Qualified Medical Child Support Orders and/or parenting plans (if applicable).

If you do not have the necessary supporting documents, please contact your county vital records department to obtain a birth certificate or marriage certificate or contact the county courthouse for adoption or custodial orders for dependent children.

If an Information Verification Form is not on file with the Administration Office and if no supporting documents are received, your dependent’s eligibility will be terminated effective January 1, 2017.

Enclosed with this notice is a copy of the Information Verification Form. Please verify that all the information listed is correct. Complete the Information Verification Form, sign, date and return the Form with your supporting documents to:

IUOE Audit
PO Box 34203
Seattle, WA 98124-1203

Should you have any questions or need another copy of the Information Verification Form, please contact the Administration Office via email at IUOEAudit@wpas-inc.com or by phone at 1 (877) 441-1212 option 4.

**Board of Trustees
Locals 302 and 612 I.U.O.E. Construction Industry Health and Security Fund**